



MEDIA ON-SITE INSTRUCTIONS

PARKING

Paid parking is available on a first-come first-serve basis in Lot C ! Public parking is available in the surrounding area.


CHECK - IN

Upon arrival immediately proceed to “Media Check-In” at booth #14 located in the KBHCC A/B Lobby in front of Hall B.

After picking up media credentials, proceed straight and take the escalator near the cafeteria down. Turn left and take the 2nd right to either the Interview Room (120-121) or Media Working Room (122-123)

FILMING GUIDELINES

Approved conference press are free to attend any general gathering area.
Backstage access is not permitted at this time.

- During the mainstage events, filming is only permitted during the first 30 minutes
 - Videographers/camera persons must remain a respectable distance from the front of the stage and be escorted if you wish to leave the press seating area.
 - No flash photography
 - For attendee privacy reasons, PLEASE NO filming or photographing any offerings, donations or money exchanges. **THIS IS MANDATORY.** Failure to adhere to request will be cause for removal. This is a request we respectfully ask you to adhere to
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SEATING

Approved press will have reserved seating during **ALL** mainstage sessions. Please arrive at the reserved media seating area 15 mins prior to start of the sessions. Early arrival is key as seating might become limited. If not, your reserved media seats will be given away to fill in the seats.

WORKING PRESS ROOM

Room 122-123 will be equipped to serve as your working press room throughout the conference. Wi-Fi instructions and additional resources will be provided following your media check-in.

INTERVIEWS

Select talent will be conducting press interviews during the summit. Press will receive a separate schedule containing bios and interview times. All interviews will be in the Press Room (120-121).

*** PLEASE NOTE ***

LIVE UPDATES:

For any last-minute speaker changes, interview time opportunities, talent, and/or celebrities who make themselves available for press interviews, we will notify you via text or email through the contact information you provided to secure your credentials. These notifications will be sent to you in real-time.

CREDENTIALS POLICY:

Credentials are not transferable and will not be issued to those who did not receive approval. Lost credentials cannot be replaced. All members of the media and equipment must go through security upon each entry.

